



## OFFICE OF THE COMMISSIONER OF CUSTOMS

'CUSTOM HOUSE', NAVRANGPURA, AHMEDABAD - 380 009

Phone No. (079) 27545741

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### **TENDER NOTICE FOR AWARDING OF ANNUAL MAINTENANCE CONTRACT FOR FAX MACHINES**

Sealed quotations are invited from experienced and reputed parties for Annual Maintenance contract for All-In-One Printers having Print/Fax/Scan facilities and other stand-alone Fax Machines installed at various offices of Customs Head Quarter, Customs Commissionerate, Ahmedabad. The eligibility criteria, conditions governing the maintenance contract and the list of items are mentioned in Annexure-I, II and III respectively.

2. Interested parties are requested to furnish the rates for per Fax machine with comprehensive AMC as well as Non Comprehensive AMC rates for a period of one year. The tender applications of only those who satisfy the eligibility criteria and conditions governing AMC (as laid down in Annexure-I &II) will be considered. A cover containing the sealed tenders in two separate covers i.e Technical bid and financial bid shall be superscribed as "**Tender for AMC of All-In-One Printers having Print/Fax/Scan facilities and other stand-alone Fax Machines**" and would be addressed to the "Additional Commissioner of Customs (P&V), Office of the Commissioner of Customs, 'Customs House', Navrangpura, Ahmedabad – 380 009.

3. The tender notice can be obtained from the Administrative officer (Adm), Office of the Commissioner of Customs, Second Floor, 'Customs House', Navrangpura, Ahmedabad – 380 009 on any working day between 1500 hrs. to 1700 hrs. Details can also be accessed on departmental website [www.ahmedabadcustoms.gov.in](http://www.ahmedabadcustoms.gov.in) and [www.cbec.gov.in](http://www.cbec.gov.in) .

4. Last date for submission of Tender is 09.03.2015 up to 15:00 Hrs. Tenders received after the last date will not be entertained.

5. This office reserves the right to accept or reject any / all the said quotations without assigning any reason thereof.

F.No.I / 22-21 /2012.Adm  
DATE: 17.02.2015

Additional Commissioner (P&V)  
Customs, Ahmedabad

## **ANNEXURE-I**

1. The Company/firm/enterprise intending to submit the tender (hereinafter called the Company) shall be a reputed organization in the field of maintenance of Fax machines.

2. The company should have undertaken AMC for at least one Central Government Department/Public sector Unit (PSU), in any of the previous three years in Ahmedabad and should have provided the supporting documents from their local offices at the designated customer sites.

3. The company's contract should not have been terminated before the expiry of the full term, in any of the previous years or current years.

4. The company must have expertise in the field of maintenance of Fax machines and its service engineer must be knowledgeable enough to troubleshoot any problem related to Fax machines.

Administrative Officer,  
Customs, Ahmedabad.

## **ANNEXURE-II**

### **Conditions governing AMC**

1. This office does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders received without assigning any reason whatsoever. Tenders in which any of the particulars and prescribed information are inadequate or incomplete in any respect or the prescribed conditions are not fulfilled, are liable to be rejected.

2. The maintenance service by the company shall include quarterly preventive service and breakdown maintenance of all the fax machines of this office.

3. The party will carry out the repairing of the whole unit and parts thereof at their service station or in the Hq. office.

4. This contract will be effective for a period of one year. The payment of this contract will be made on quarterly basis subject to availability of the fund,

5. The Commissioner of Customs, Ahmedabad reserves their right to terminate the contract at any time if the services of AMC Vendor are not found to be satisfactory.

Administrative Officer,  
Customs, Ahmedabad.

**Annexure - III**

<b>S.No.</b>	<b>Make &amp; Model of FAX machine</b>	<b>Installed at</b>
01.	hp oj 4255	PA to Chief Commissioner
02.	hp oj v 40+	PA to Assistant Commissioner, CCO
03.	hp lj 1319	PA to Addl. Commissioner, CCO
04.	hp photo smart 2608+	PA to Addl. Commissioner (P&V)
05.	hp oj 4255	Technical Section
06.	hp lj 3015	Statistics Section
07.	Panasonic lj (KX – M8772)	Task Force Section
08.	hp lj 3050	Addl. Commissioner (Legal/RRA), Mrudul Tower Bldg., Ashram Rd., Ahmedabad
09.	hp lj 5610	Appeals Section, Mrudul Tower Bldg., Ashram Rd., Ahmedabad
10.	hp oj (V) 40	DC (preventive)
11.	hp lj 1319	CCO Section
12.	hp oj (V 40)	Joint Director (Tele-Communication)
13.	Panasonic 302	PA to Commissioner
14.	hp oj 3608 all-in-one	Technical Section
15.	hp oj 3608 all-in-one	Disposal Section
16.	hp oj 3608 all-in-one	PRO, HQ, Customs, Ahmedabad
17.	hp oj 3608 all-in-one	Preventive Section
18.	Panasonic 386	ICD, Khodiyar
19.	Panasonic 379	FPO, Ahmedabad
20.	Panasonic 128	SVPI Airport, Ahmedabad
21.	hp lj 1319	Assistant Commissioner, SVPI Airport, Ahmedabad
22.	hp lj all-in-one 1513	Addl./Joint Commissioner (preventive)
23.	hp oj 7308 all-in-one	Addl. Commissioner (P & V)
24.	hp oj 3608 all-in-one	CCO Section
25.	hp oj 3608 all-in-one	CCO Section
26.	Panasonic lj (KX – M8772)	Air Cargo Complex, Ahmedabad
27.	Panasonic lj (KX – M8772)	Audit Section, Mrudul Tower Bldg., Ashram Rd., Ahmedabad.

Administrative Officer (ADMN)  
HQ, Customs, Ahmedabad