



प्रधान आयुक्त सीमा शुल्क का कार्यालय  
सीमा शुल्क भवन, अहमदाबाद - 380 009  
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS  
CUSTOM HOUSE, AHMEDABAD-380 009  
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PUBLIC NOTICE NO.01/2020

Sub: Launch of e-Office in the office of the Principal Commissioner of Customs, Ahmedabad – reg

All Taxpayers/stakeholders are informed that e-Office, an application developed by the National Informatics Centre under the Ministry of Electronics and Information Technology, Government of India, to carry out office work electronically, has been launched in the office of the Principal Commissioner of Customs, Ahmedabad. The application is designed to establish a paperless environment in Government offices, increase efficiency, transparency, effectiveness, employee convenience and accountability and to give better services to the taxpayers.

2. It is expected that adoption of e-Office to carry out office work will bring in an attitudinal shift and awareness and usher in more efficient, effective and transparent inter and intra government transactions. The process will benefit the public in terms of enhanced transparency, increased accountability, assured data security and integrity and is also expected to be a huge transformation in work culture and ethics within the department.

3. With launch of e-Office, taxpayers are requested to utilize electronic means of communication with the Department. It may be noted that since e-Office application requires pdf files, it would be convenient if communications/letters sent to this Office by electronic means are in pdf format, better if they are in searchable mode, for faster processing by the Commissionerate.

4. Taxpayers are also requested to mention their mobile number and email in their all communications to facilitate immediate acknowledgement by mail and SMS through e-Office/this application. They will receive the Diary Number allotted to their communications, which can be used as a reference by them while communicating with this office in future.

5. All Members of the Regional Advisory Committee, Trade Associations and Chamber of Commerce in the jurisdiction of Ahmedabad Customs Commissionerate are requested to circulate this Public Notice among their constituent Members for wide dissemination. Difficulties faced (or suggestions), if any, may be brought to the notice of the undersigned at e-mail [cus-ahmd-guj@nic.in](mailto:cus-ahmd-guj@nic.in)

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(Kumar Santosh)  
Principal Commissioner

Dated: 25/09/2020

To

The Members of Regional Advisory Committee, Trade Associations and Chamber of Commerce in Ahmedabad Customs Commissionerate (as per mailing list)

Copy for information to:

- (i) The Principal Chief Commissioner of Customs, Gujarat Zone, Ahmedabad
- (ii) All Joint/Deputy/Assistant Commissioners of Customs, Ahmedabad
- (iii) All Deputy Commissioner of Customs, Ahmedabad
- (iv) All Section in-charge of Headquarters, Customs, Ahmedabad
- (v) The Dy/Asst Commissioner (Systems) – For uploading on the website
- (vi) Notice Board